

## 2020 VFA (Volunteer Fire Assistance) Eligibility Worksheet



Please mail in all your paperwork without staples, in a large envelope (without folding). This allows me to process the applications faster, and notify you sooner as well!!



**STEP 1:** Is your coverage area a RURAL area with less than 10,000 population?

- YES: Go to Step 2
- No: If more than 10,000 population, is part of the coverage a rural area? If so, indicate that population # on the application. Also, include a letter that has a brief description of that area. Remember, the VFA program is targeted to rural areas.
  - YES: Go to Step 2
  - No: Application does NOT qualify

**STEP 2:** Do you have at least 75% of the fire department made up of volunteers??

- YES: Go to Step 3
- No: Application does NOT qualify

**STEP 3:** Did you include VFA Forms A, B, C, AND the W-9 (completed and signed)?

- YES: Go to Step 4
- No: Complete, sign, and included all forms before going to Step 4

**STEP 4:** Are the items you requested for wildland firefighting, and NOT for structural firefighting?

- YES: Go to Step 5
- No: Will NOT be funded. VFA Grant is intended for wildland firefighting!

**STEP 5:** Do you understand that only items from the “Eligible Items for VFA Grant” sheet, or Brush Truck Specs Sheet, may be purchased. Any other items will have to be pre-approved to be considered eligible. This will be very limited, and approved on a case by case basis.

- YES: Go to Step 6
- No: Reconsider items being requested. Contact office if in question.

**STEP 6:** Have you emailed or enclosed shapefile or copy of fire district/service area.

- YES: Go to Step 6
- No: You will need to do this in order to be eligible to apply!

**STEP 7:** Do you understand that once you submit your application, you CANNOT make any changes with notifying me in writing?

- YES: Great, thanks!!

**Note:** if at any time while completing the VFA application, you have any question, please call Leslie Woodham at (803) 896-8809. Thanks.

It is highly recommend using Certified Mail/Return Receipt. This can be used if an application comes in after the deadline.